Financial Statements
With Supplemental Information
June 30, 2014

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# **Independent Auditor's Report**

### Independent Auditor's Report

To the Board of Education Belding Area Schools Belding, Michigan

### **Report on the Financial Statements**

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Belding Area Schools, as of and for the year ended June 30, 2014, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents.

### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the District's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

### **Opinions**

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Belding Area Schools, as of June 30, 2014, and the respective changes in financial position thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

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### Other Matters

### Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and budgetary comparison information, as identified in the table of contents, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

### Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Belding Area Schools' basic financial statements. The additional supplementary information, as identified in the table of contents, and schedule of expenditures of federal awards as required by Office of Management and Budget Circular A-133, *Audit of States, Local Governments, and Non-Profit Organizations* are presented for purpose of additional analysis and are not a required part of the basic financial statements.

The other supplementary information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

### Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated October 31, 2014 on our consideration of the Belding Area Schools' internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Belding Area Schools' internal control over financial reporting and compliance.

BIGGS, HAUSSERMAN, THOMPSON & DICKINSON, P.C.

Biggs, Haussuman, Thompson Dickinson, P.C.

Saranac, MI

October 31, 2014

# **Management's Discussion and Analysis**

Management's Discussion and Analysis June 30, 2014

This section of the Belding Area Schools' annual financial report represents our discussion and analysis of the School District's financial performance and is intended to assist the reader in focusing on significant financial issues, provide an overview of the District's financial activity, and identify changes in the District's financial position and its ability to address the next and subsequent year challenges. This is a requirement of the Governmental Accounting Standards Board Statement No. 34 (GASB 34) "Basic Financial Statements – and Managements Discussion and Analysis – for State and Local Governments" and is intended to provide the financial results for the fiscal year ending June 30, 2014.

### **Using this Annual Report**

This annual report consists of a series of financial statements and notes to those statements. These statements are organized so the reader can understand Belding Area School District financially as a whole. The *Government-wide Financial Statements* provide information about the activities of the whole School District, presenting both an aggregate view of the School District's finances and a longer-term view of those finances. The fund financial statements provide the next level of detail. For governmental activities, these statements tell how services were financed in the short-term as well as what remains for future spending. The fund financial statements look at the School District's operations in more detail than the government-wide financial statements by providing information about the School District's most significant fund - the General Fund - with all other funds presented in one column as nonmajor funds. The remaining statement, the Statement of Fiduciary Net Position presents financial information about activities for which the School District acts solely as an agent for the benefit of students and parents. The annual report is organized as follows:

Management's Discussion & Analysis (MD&A) (Required Supplemental Information)

**Basic Financial Statements** 

Government-wide Financial Statements

Fund Financial Statements

Notes to the Basic Financial Statements

(Required Supplemental Information)
Budgetary Information for Major Funds

### Reporting the School District as a Whole - Government-wide Financial Statements

One of the most important questions asked about the School District is, "Is the School District as a whole better off or worse off financially as a result of the year's activities?" The Statement of Net Position and the Statement of Activities, which appear first in the School District's financial statements, report information on the School District as a whole and its activities in a way that helps you answer this question. We prepare these statements to include *all* assets and liabilities, using the *accrual basis of accounting*, which is similar to the accounting used by most private-sector companies. All of the current year's revenues and expenses are taken into account regardless of when cash is received or paid.

These two statements report the School District's net position - the difference between assets and liabilities, as reported in the Statement of Net Position - as one way to measure the School District's financial health, or financial position. Over time, increases or decreases in the School District's net position - as reported in the Statement of Activities - are one indicator of whether its financial health is

Management's Discussion and Analysis June 30, 2014

improving or deteriorating. The relationship between revenues and expenses is the School District's operating results. However, the School District's goal is to provide services to our students, not to generate profits as commercial entities do. One must consider many other nonfinancial factors, such as the quality of the education provided and the safety of the schools to assess the overall health of the School District.

The Statement of Net Position and Statement of Activities report the governmental activities for the School District, which encompass all of the School District's services, including instruction, supporting services, athletics, and food services. Property taxes, unrestricted State Aid (foundation allowance revenue), and State and federal grants finance most of these activities.

### Reporting the School District's Most Significant Funds - Fund Financial Statements

The School District's fund financial statements provide detailed information about the most *significant funds* - not the School District as a whole. Some funds are required to be established by State law and by bond covenants. However, the School District establishes many other funds to help it control and manage money for particular purposes (like the Food Service Fund) or to show that it's meeting legal responsibilities for using certain taxes, grants, and other money. The governmental funds of the School District use the following accounting approach:

Governmental funds - All of the School District's services are reported in governmental funds. Governmental fund reporting focuses on showing how money flows into and out of funds and the balances left at year-end that are available for spending. They are reported using an accounting method called *modified accrual* accounting, which measures cash and all other *financial* assets that can readily be converted to cash. The governmental fund statements provide a detailed *short-term view* of the operations of the School District and the services it provides. Governmental fund information helps you determine whether there are more or fewer financial resources that can be spent in the near future to finance the School District's programs. We describe the relationship (or differences) between governmental *activities* (reported in the Statement of Net Position and the Statement of Activities) and governmental *funds in a* reconciliation.

### The School District as Trustee - Reporting the School District's Fiduciary Responsibilities

The School District is the trustee, or *fiduciary* for its student activity funds. All of the School District's fiduciary activities are reported in separate Statements of Fiduciary Net Position. We exclude these activities from the School District's other financial statements because the School District cannot use these assets to finance its operations. The School District is responsible for ensuring that the assets reported in these funds are used for their intended purposes.

Management's Discussion and Analysis June 30, 2014

### The School District As A Whole

The Statement of Net Position provides the perspective of the School District as a whole. Table 1 provides a summary of the School District's net position as of June 30, 2014 and 2013:

Table 1:

### **Net Position Summary**

		tal Activities		
		2014		2013
Current and other assets	\$	11,408,194	\$	12,351,965
Capital assets		50,320,533		50,523,545
Total assets		61,728,727		62,875,510
Deferred outflows of resources		274,674		297,114
Current and other liabilities		6,603,629		6,675,847
Long-term liabilities		57,743,381		57,169,827
Total liabilities		64,347,010		63,845,674
Net position				
Net investment in capital assets		(8,651,995)		(7,978,290)
Restricted for capital projects		502,218		2,004,186
Restricted for debt service		3,826,922		2,808,114
Restricted for food service		118,314		95,613
Unrestricted		1,860,932		2,397,327
Total net position	\$	(2,343,609)	\$	(673,050)

The above analysis focuses on the net position (see Table 1). The change in net position (see Table 2) of the School District's governmental activities is discussed below. The School District's net position was \$(2,343,609) at June 30, 2014. Invested in capital assets, net of related debt totaling \$(8,651,995) compares the original cost, less depreciation of the School District's capital assets to long-term debt, used to finance the acquisition of those assets. Most of the debt will be repaid from voter-approval property taxes collected as the debt service comes due. Restricted net position is reported separately to show legal constraints from debt covenants and enabling legislation that limit the School District's ability to use those assets for day-to-day operations. Net position restricted for debt service totaled \$3,826,922 and food service totaled \$118,314. The remaining amount of net position, \$1,860,932, was unrestricted.

Management's Discussion and Analysis June 30, 2014

The \$1,860,932 in unrestricted net position of governmental activities represents the *accumulated* results of all past years' operations. The operating results of the General Fund will have a significant impact on the change in unrestricted net position from year to year.

The results of this year's operations for the School District as a whole are reported in the Statement of Activities (Table 2), which shows the changes in net position for fiscal year 2014 and 2013.

Table 2:

### Statement of Activities Summary

	Governmental Activities				
	2014			2013	
Revenues					
Program revenues					
Charges for services	\$	378,974	\$	375,166	
Grants and Categoricals		4,144,375		4,104,589	
General Revenues					
Property taxes		3,594,501		3,584,235	
State foundation allowance		12,280,585		12,442,892	
Other general revenues		1,436,689		1,477,131	
Total revenues		21,835,124		21,984,013	
Functions/Program Expenses					
Instruction		10,907,230		10,875,589	
Support services		7,000,474		6,593,800	
Food services		853,215		788,254	
Community service		24,044		41,673	
Interest on long-term debt		3,256,167		3,259,339	
Depreciation (unallocated)		1,464,553		686,811	
Total expenses		23,505,683		22,245,466	
Increase (decrease) in net position	\$	(1,670,559)	\$	(261,453)	

As reported in the Statement of Activities, the cost of all of our *governmental* activities this year was \$23,505,683. Certain activities were partially funded from those who benefited from the program (\$378,974) or by governments and organizations that subsidized certain programs with grants and categorical (\$4,144,375). We paid for the remaining "public benefit" portion of our governmental activities with \$3,594,501 in taxes, \$12,280,585 in state Foundation Allowance, and with our other revenues, like interest and general entitlements.

The School District experienced a decrease in net position of \$1,670,559. The key reason was a decrease in investment income due to spending down capital project funds and depreciation on significant new assets that were placed in service.

Management's Discussion and Analysis June 30, 2014

As discussed above, the net cost shows the financial burden that was placed on the State and the School District's taxpayers by each of these functions. Since property taxes for operations and unrestricted State aid constitute the vast majority of School District operating revenue sources, the Board of Education and Administration must annually evaluate the needs of the School District and balance those needs with State-prescribed available unrestricted resources.

### The School District's Funds

As we noted earlier, the School District uses funds to help it control and manage money for particular purposes. Looking at funds helps you consider whether the School District is being accountable for the resources taxpayers and others provide to it but may also give you more insight into the School District's overall financial health.

### The School District's Funds (Continued)

As the School District completed this year; our governmental funds reported a combined fund balance of \$7,266,911 which is a decrease of \$738,054 from last year. The primary reasons for these are:

Our general fund is our principal operating fund. The fund balance in the general fund decreased \$282,892 to \$2,530,313. The decrease is due to reduced revenues and increased expenditures.

Our special revenue fund showed a net increase of \$22,701.

The debt service funds showed an increase of \$1,024,105. Millage rates are determined annually to ensure that the School District accumulates sufficient resources to pay annual bond issue-related debt service. Debt Service Funds fund balances are reserved since they can only be used to pay debt service obligations.

The capital projects fund had excess expenditures of \$1,501,968 as projects from the 2010 bonds continued and neared completion.

### **General Fund Budgetary Highlights**

The Uniform Budget Act requires that the local Board of Education approve the original budget for the upcoming year prior to July 1.

Over the course of the year, the district's practice is to revise the budget as it attempts to deal with changes in revenues and expenditures. State law requires that the budget be amended to ensure expenditures do not exceed appropriations.

Budget revenues were increased \$286,910 from the original budget. These were various amendments to properly reflect revenues based on more current information.

Budget expenditures were increased \$110,535 to more closely reflect program expenditures.

Management's Discussion and Analysis June 30, 2014

### **Capital Asset and Debt Administration**

### Capital Assets

At June 30, 2014, the School District had \$50,320,533 invested in a broad range of capital assets, including land, buildings, furniture and equipment. This amount represents a net decrease (including additions, deductions and depreciation) of \$203,012, or .4%, from last year.

### Capital Assets at Year-End

	Ju	June 30, 2014		June 30, 2013	
Land	\$	243,585	\$	243,585	
Construction in process		0		1,805,321	
Buildings		48,020,354		46,576,934	
Buses and other vehicles		660,714		535,249	
Furniture and equipment		1,395,880		1,362,456	
Total capital assets	\$	50,320,533	\$	50,523,545	

This year's additions are various improvements mostly related to the 2010 bond projects.

### **Capital Asset and Debt Administration (Continued)**

### Debt

At the end of this year, the School District had \$49,770,000 in bonds outstanding versus \$51,815,000 last year - a decrease of \$2,045,000. Those bonds consisted of:

### **Outstanding Debt at Year-End**

	June 30, 2014		June 30, 2013	
General obligation bonds	\$	49,770,000	\$	51,815,000

The School District's general obligation bond rating was increased to A+ rating in 2010. The state limits the amount of general obligation debt that schools can issue to 15 percent of the assessed value of all taxable property within the School District's boundaries. If the School District issues "qualified debt," i.e. debt backed by the State of Michigan, such obligations are not subject to this debt limit. The School District's outstanding general obligation debt of \$49,770,000 is below the statutory imposed limit. Other obligations include termination benefits.

Management's Discussion and Analysis June 30, 2014

The borrowings and accrued interest owed to the School Bond Loan fund were increased during the year by \$2,785,966. The balance at the end of the year is \$9,719,708, including accrued interest.

We present more detailed information about our long-term liabilities in the Notes to the Financial Statements.

### **Economic Factors and Next Year's Budgets and Rates**

Our elected officials and administration consider many factors when setting the School District's 2014-2015 fiscal year budget and tax rates. One of the most important factors affecting the budget is our student count. The state foundation revenue is determined by multiplying the blended student count by the foundation allowance per pupil. Approximately 90% of total general fund revenue is from the Foundation Allowance.

Under State law, the School District cannot access additional property tax revenue for general operations. As a result, the district funding is heavily dependent on the State's ability to fund local school operations.

Since the School District's revenue is heavily dependent on State funding and the health of the State's School Aid Fund, the actual revenue received depends on the State's ability to collect revenues to fund its appropriation to school districts. The State of Michigan's economy continues to struggle. The District has budgeted for a reduction of 50 students for the 2014-2015 school year.

Various State legislation has been enacted in the attempt to lessen the local burden for retirement and employee insurance costs.

### **Contacting the School District's Financial Management**

This financial report is designed to provide the School District's citizens, taxpayers, customers, and investors and creditors with a general overview of the School District's finances and to demonstrate the School District's accountability for the money it receives. If you have questions about this report or need additional financial information, contact:

Adrienne Barna Business Manager Belding Area Schools 850 Hall Street Belding, MI 48809 (616) 794-4707

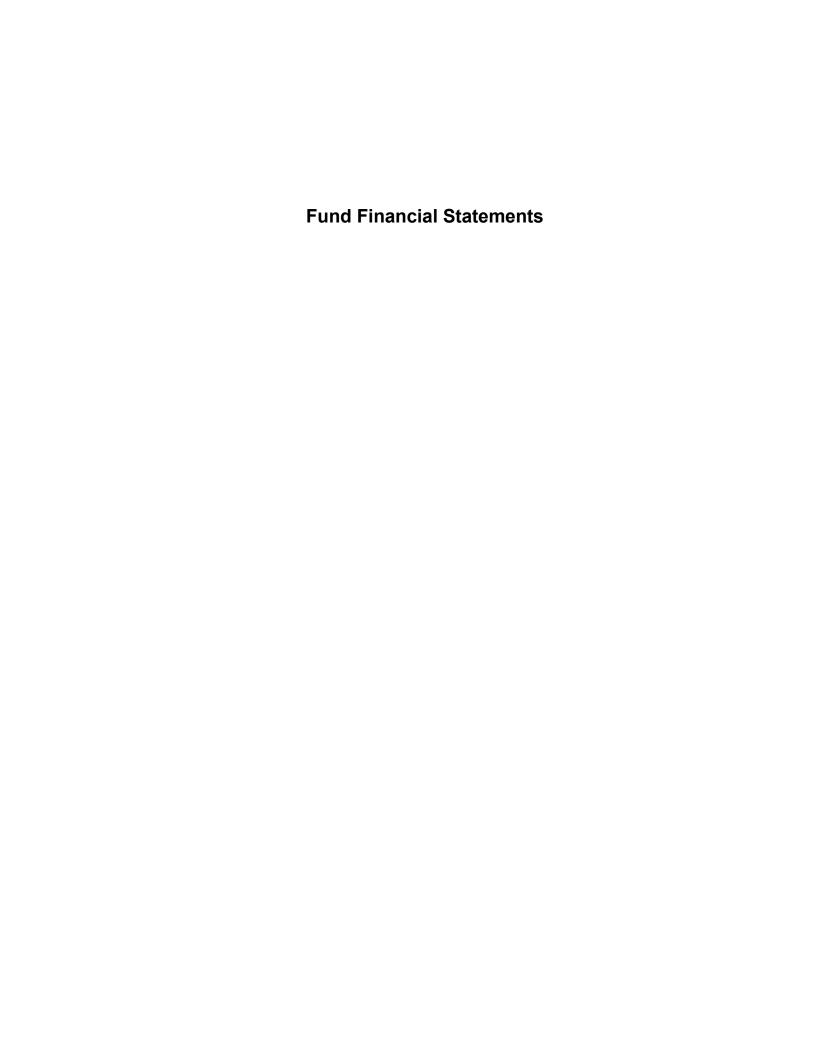
# **Government-Wide Financial Statements**

Statement of Net Position June 30, 2014

Julie 30, 2014		vernmental Activities
Assets		
Current Assets	_	
Cash and investments	\$	7,431,747
Accounts receivable		91,935
Accrued interest		50,268
Due from other governments		3,380,131
Inventory		426,080
Prepaid expense  Total current assets		28,033 11,408,194
Total current assets		11,400,194
Noncurrent Assets		
Capital assets		66,208,370
Less: accumulated depreciation		(15,887,837)
Total noncurrent assets		50,320,533
Total Assets		61,728,727
Deferred Outflows of Resources		
Deferred charges, net of amortization		274,674
5 to 10 to 3 to 3 to 10		
Liabilities		
Current Liabilities		
Accounts payable		477,096
Salaries and withholdings payable		1,163,381
Due to other governments		646,029
Accrued interest payable		487,837
Unearned revenue		139,286
Notes payable		1,500,000
Long-term liabilities due within one year		
Bonds payable- due within one year		2,190,000
Total Current Liabilities		6,603,629
Noncurrent Liabilities		
Bonds and other loans payable		57,575,869
Compensated absences, not due within one year		167,512
Total Noncurrent Liabilities		57,743,381
Total Liabilities		64,347,010
Net Position		
Net investment in capital assets		(8,651,995)
Restricted for:		(0,001,000)
Capital projects		502,218
Debt service		3,826,922
Food service		118,314
Unrestricted		1,860,932
Total Net Position	\$	(2,343,609)

Statement of Activities June 30, 2014

			Program Revenues			Governmental Activities Net (Expenses) Revenues and		
		Expenses	Charges for Service Operating Grants		Ch	Changes in Net Assets		
					•	<u> </u>		
Governmental activities: Instruction Support services Food service Community services Interest on long- term debt Depreciation (unallocated)	\$	10,907,230 7,000,474 853,215 24,044 3,256,167 1,464,553	\$	16,540 161,607 186,453 14,374 0	\$	3,213,030 217,331 714,014 0 0	\$	(7,677,660) (6,621,536) 47,252 (9,670) (3,256,167) (1,464,553)
Total governmental activities	\$	23,505,683	\$	378,974	\$	4,144,375		(18,982,334)
	\$ 		xes, le stricted		service	<del>9</del>		1,436,167 2,158,334 12,280,585 1,410,302 26,387
				Total genera	I reve	nues		17,311,775
	Cha	nges in Net Pos	sition					(1,670,559)
	Net	Position-Beginr	ning of	year, as resta	ted			(673,050)
	Net	Position-End of	year				\$	(2,343,609)



Governmental Funds Balance Sheet June 30, 2014

	General	Capital Projects	Other Non-Major Funds	Total Governmental Funds
Assets  Cash and investments	\$ 2,776,092	\$ 502,488	\$ 4,153,167	\$ 7,431,747
Accounts receivable	41,935	φ 502,400 0	50,000	91,935
Accrued interest receivable	41,939	0	50,268	50,268
Due from other funds	40,268	0	0	40,268
Due from other governments	3,110,372	0	54,268	3,164,640
Inventory	412,921	0	13,159	426,080
Prepaid expenses	28,033	0	0	28,033
Total assets	\$ 6,409,621	\$ 502,488	\$ 4,320,862	\$ 11,232,971
Liabilities and Fund Equity				
Liabilities				
Accounts payable	\$ 439,261	\$ 270	\$ 37,565	\$ 477,096
Salaries and withholdings payable	1,154,732	0	8,649	1,163,381
Due to other funds	0	0	40,268	40,268
Due to other governments	646,029	0	0	646,029
Unearned revenue	139,286	0	0	139,286
Notes payable	1,500,000	0	0	1,500,000
Total Liabilities	3,879,308	270	86,482	3,966,060
Fund Equity				
Fund balances				
Non-spendable for:				
Inventory	412,921	0	13,159	426,080
Prepaid expenditures	28,033	0	0	28,033
Restricted	0	502,218	4,221,221	4,723,439
Assigned				
Compensated absences	167,512	0	0	167,512
Subsequent year budget usage	674,726	0	0	674,726
Unassigned	1,247,121	0	0	1,247,121
Total fund equity	2,530,313	502,218	4,234,380	7,266,911
Total liabilities and		<b>A F C C C C C C C C C C</b>	<b>A</b> 4 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2	
fund equity	\$ 6,409,621	\$ 502,488	\$ 4,320,862	\$ 11,232,971

Governmental Funds
Reconciliation of Balance Sheet of Governmental Funds to Net Position
June 30, 2014

Total fund Balances- Governmental Funds	\$	7,266,911
Amounts reported for governmental activities in the statement of net position are different because:		
Capital assets used in government activities are not financial resources, and are not reported in the funds		
Deferred charges, net of amortization Capital assets cost: Accumulated depreciation:	274,674 66,208,370 (15,887,837)	
Net Capital Assets		50,595,207
Long term and other liabilities are not due and payable in the current period and are not reported in the funds		
Bonds and other loans payable Accrued Interest-net Compensated absences	_	(59,765,869) (272,346) (167,512)

**Net Position of Governmental Activities** 

(2,343,609)

# Belding Area Schools Statement of Revenues, Expenditures and Changes in Fund Balances Governmental Funds Year Ended June 30, 2014

	General	Capital Projects	Nonmajor Governmental Funds	Total Governmental Funds
Revenues				
Local sources	\$ 1,689,264	\$ 14,678	\$ 3,738,268	\$ 5,442,210
State sources	14,084,133	0	21,587	14,105,720
Federal sources	936,130	0	692,427	1,628,557
Other	690,685	0	0	690,685
Total revenues	17,400,212	14,678	4,452,282	21,867,172
Expenditures				
Instruction				
Basic programs	7,912,555	0	0	7,912,555
Added needs	2,944,436	0	0	2,944,436
Adult and continuing education	51,245	0	0	51,245
Support services				
Pupil	906,842	0	0	906,842
Instructional staff	393,659	0	0	393,659
General administration	365,553	0	0	365,553
School administration	1,224,359	0	0	1,224,359
Business and central services	3,527,435	0	0	3,527,435
Athletics	321,214	0	0	321,214
Food service	021,214	0	848,877	848,877
Community services	24,044	0	0	24,044
Other transactions	41,068	0	0	41,068
Capital outlay-bonds	41,000	1,516,646	0	1,516,646
Debt services	U	1,310,040	U	1,510,040
	0	0	0.045.000	0.045.000
Redemption of bonds/notes		0	2,045,000	2,045,000
Interest and fiscal charges	0	0	2,998,206	2,998,206
Total expenditures	17,712,410	1,516,646	5,892,083	25,121,139
Excess (deficiency) of revenues				
over expenditures	(312,198)	(1,501,968)	(1,439,801)	(3,253,967)
Other financing sources (uses)				
Proceeds from SLRF	0	0	2,515,913	2,515,913
Operating transfers in	29,306	0	0	29,306
Operating transfers out	0	0	(29,306)	(29,306)
Total other financing sources (uses)	29,306	0	2,486,607	2,515,913
Excess (deficiency) of revenues over expenditures and other sources (uses)	(282,892)	(1,501,968)	1,046,806	(738,054)
Fund balances at beginning of year	2,813,205	2,004,186	3,187,574	8,004,965
Fund balances at end of year	\$ 2,530,313	\$ 502,218	\$ 4,234,380	\$ 7,266,911

Reconciliation of the Statement of Revenues, Expenditures, and Changes in Fund Balances of Governmental Funds to Statement of Activities Year Ended June 30, 2014

Net Change in fund Balances- Total Governmental funds	\$ (738,054)
Amount reported for governmental activities in the statement of activities are different because:	
Governmental funds reported capital outlays as expenditures; in the statement of activities, these costs are allocated over their estimated useful lives as depreciation.	
Depreciation expense Capital outlay Gain adjustment on asset disposals, net book value	(1,722,188) 1,551,224 (32,048)
Accrued interest is recorded in the statement of activities when incurred; it is not reported in governmental funds until paid	(258,534)
Proceeds and repayments of principal on long-term debt are other financing sources and expenditures in the governmental funds, but not in the statement of activities (where they are additions and reductions of liabilities)	
Principal repayment Proceeds from debt issuances Amortization of premiums on debt issuances Amortization of deferred charges	2,045,000 (2,515,913) 23,013 (22,440)
Compensated absences/voluntary severance plans are reported on the accrual method in the statement of activities, and recorded as an expenditure when financial resources are used in the governmental funds:	
Change in accrued compensated absences	(619)
Net Change in Net Position- Governmental Activities	\$ (1,670,559)

# Belding Area Schools Statement of Fiduciary Net Position Fiduciary Funds June 30, 2014

	 ncy Funds- ent Activities
Assets Cash and Cash Equivalents	\$ 200,153
Liabilities Due to Student groups	\$ 200,153

Notes to Financial Statements
June 30, 2014

### Note 1 - Summary of Significant Accounting Policies

The accounting policies of Belding Area Schools conform to accounting principles generally accepted in the United States of America (GAAP) as applicable to governmental units. The following is a summary of the significant accounting policies used by the School District:

### **Reporting Entity**

The School District is governed by an elected Board of Education. The accompanying financial statements have been prepared in accordance with criteria established by the Governmental Accounting Standards Board for determining the various governmental organizations to be included in the reporting entity. These criteria include significant operational financial relationships that determine which of the governmental organizations are a part of the School Districts' reporting entity, and which organizations are legally separate, component units of the school district. Based on the application of the criteria, the district does not contain any component units.

### **Government-Wide and Fund Financial Statements**

The government-wide financial statements (i.e., the statement of net position and the statement of changes in net position) report information on all of the non-fiduciary activities of the primary government. For the most part, the effect of interfund activity has been removed from these statements. Governmental activities, which normally are supported by taxes and intergovernmental revenues, are reported separately from business-type activities, which rely to a significant extent on fees and charges for support. All the district's government wide activities are considered governmental activities.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function. Program revenue includes (1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function and (2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function. Taxes, intergovernmental payments, and other items not properly included among program revenues are reported instead as general revenue.

Separate financial statements are provided for governmental funds and fiduciary funds, even though the latter are excluded from the government-wide financial statements. Major individual governmental funds are reported as separate columns in the fund financial statements.

### Measurement Focus, Basis of Accounting and Financial Statement Presentation

**Government-Wide Statements** – The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenue is recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenue in the year for which they are levied. Grants, categorical aid and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

The district does not allocate indirect costs.

As a general rule, the effect of interfund activity has been eliminated from the government-wide financial statements.

The District first utilizes restricted resources to finance qualifying activities.

Notes to Financial Statements
June 30, 2014

### Note 1 – Summary of Significant Accounting Policies (Continued)

### Measurement Focus, Basis of Accounting and Financial Statement Presentation (Continued)

**Fund Based Statements** – Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenue is recognized as soon as it is both measurable and available. Revenue is considered to be available if it is collected within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and severance pay, are recorded only when payment is due.

Property taxes, unrestricted state aid, intergovernmental grants, and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenue of the current fiscal period. All other revenue items are considered to be available only when cash is received by the government.

The fiduciary fund statement is also reported using the economic resources measurement focus and the accrual basis of accounting.

The School District reports the following major governmental funds:

The General Fund is the School District's primary operating fund. It accounts for all financial resources of the district, except those required to be accounted for in another fund.

Capital Projects fund is used to account for the construction of fixed assets.

The Government reports the following fund types:

Special Revenue Funds are used to account for the proceeds of specific revenue sources that are restricted to expenditures for specified purposes.

The School Service Funds are Special Revenue Funds that segregate, for administrative purposes, the transactions of a particular activity from regular revenue and expenditure accounts. The School District maintains full control of these funds. The School Service Fund maintained by the School District is the Food Services Fund.

Debt Retirement Funds are used to account for the accumulation of resources for, and the payment of general long-term debt principal, interest, and related costs.

Capital Projects funds are used to account for the construction of fixed assets.

Fiduciary Funds are used to account for assets held by the School District in a trustee capacity or as an agent. Fiduciary Fund net position and results of operations are not included in government-wide statements. Agency Funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations.

The School District presently maintains a Student Activities Fund to record the transactions of student and parent groups for school and school-related purposes. The funds are segregated and held in trust for the students and parents.

### Assets, Liabilities, Deferred Outflows/Inflows of Resources, and Net Position or Equity

**Deposits and Investments** – Cash and cash equivalents include cash on hand, demand deposits, and short-term investments. Investments are stated at fair value.

Notes to Financial Statements
June 30, 2014

Note 1 – Summary of Significant Accounting Policies (Continued)

Assets, Liabilities, Deferred Outflows/Inflows of Resources, and Net Position or Equity (Continued)

Receivables and Payables – In general, outstanding balances between funds are reported as "due to/from other funds." Activities between funds that are representative of lending/borrowing arrangements outstanding at the end of the fiscal year are referred to as "advances to/from other funds."

Property tax and other trade receivables are shown net of an allowance for uncollectible amounts. Property taxes assessed as of December 31 and the related property taxes are levied and become a lien on December 1. These taxes are billed on December 1<sup>st</sup> and are due February 15<sup>th</sup>. The final collection date is February 28, after which uncollected taxes are added to the County delinquent tax rolls.

The State of Michigan utilizes a foundation allowance approach, which provides for a specific annual amount of revenue per student based on a state-wide formula. The foundation allowance is funded from a combination of state and local sources. Revenues from state sources are primarily governed by the School Aid Act and the School Code of Michigan. The state portion of the foundation is provided from the state's School Aid Fund and is recognized as revenue in accordance with state law and accounting principles generally accepted in the United States of America.

The District also receives revenue from the state to administer certain categorical education programs. State rules require that revenue earmarked for these programs be used for its specific purpose. Certain categorical funds require an accounting to the state of the expenditures incurred. For categorical funds meeting this requirement, funds received, which are not expended by the close of the fiscal year are recorded as deferred revenue. Other categorical funding is recognized when the appropriation is received.

Inventories and Prepaid Items – Inventories are valued at cost, on a first-in, first-out basis. Inventories of governmental funds are recorded as expenditures when consumed rather than when purchased. United States Department of Agriculture Commodities inventory received by the Food Service Fund are recorded as revenue and expensed when received. Certain payments to vendors reflect costs applicable to future fiscal years and are recorded as prepaid items in both government-wide and fund financial statements.

The General Fund inventory also includes the construction cost of any unsold trade skills homes and street improvement costs allocated to unused building sites, which are held for sale by the district. The amount at June 30, 2014 is \$323,369.

Capital Assets – Capital assets, which include land, buildings, equipment, and vehicles, are reported in the applicable governmental column in the government-wide financial statements. Capital assets are defined by the government as assets with an initial individual cost of more than \$5,000 and an estimated useful life in excess of one year. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair market value at the date of donation. Cost of normal repair and maintenance that do not add to the value or materially extend asset life are not capitalized. The school district does not have infrastructure type assets.

Buildings, equipments, and vehicles are depreciated using the straight-line method over the following useful lives:

Buildings and additions 20-50 years
Buses and other vehicles 5-10 years
Furniture and other equipment 5-20 years

Notes to Financial Statements June 30, 2014

## Note 1 – Summary of Significant Accounting Policies (Continued)

**Deferred outflows/inflows of resources** – In addition to assets, the statement of net position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, *deferred outflows of resources*, represents a consumption of net position that applies to a future period(s) and so will *not* be recognized as an outflow of resources (expense/expenditure) until them. The District has one item that qualifies for reporting in this category. It is the deferred charge on refunding reported in the government-wide statement of net position. A deferred charge on refunding results from the difference in the carrying value of refunded debt and its requisition price. This amount is deferred and amortized over the shorter of the life of the refunded or refunding debt.

In addition to liabilities, the statement of net position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, *deferred inflows of resources*, represents an acquisition of net position that applies to a future period(s) and so will *not* be recognized as an inflow of resources (revenue) until that time. The District has no items that qualify for reporting in this category.

**Long-Term Obligations** – In the government-wide financial statements, long-term debt and other long-term obligations are reported as liabilities in the statement of net position.

**Compensated Absences –** The liability for compensated absences reported in the government-wide statements consist of unpaid, accumulated annual vacation and sick pay balances. The liability has been calculated using the vesting method, in which leave amounts for both employees who are currently eligible to receive termination payments and other employees who are expected to become eligible in the future to receive such payments upon termination are included.

**Fund Equity** – In the fund financial statements, governmental funds report fund balance in the following categories:

**Non-spendable** – assets that are not available in a spendable form.

**Restricted** – amounts that are legally imposed or otherwise required by external parties to be used for a specific purpose.

**Committed** – amounts constrained on use imposed by the District's highest level of decision-making, its board of education. A fund balance commitment may be established, modified, or rescinded by a resolution of the board of education.

**Assigned** – amounts intended to be used for specific purposes, as determined by the board of education. Residual amounts in governmental funds other than the general fund are automatically assigned by their nature. \$674,726 has been assigned to balance next year's budget in the general fund.

**Unassigned** – all other resources; the remaining fund balances after non-spendable, restrictions, commitments and assignments.

When an expenditure is incurred for purposes for which both restricted and unrestricted fund balance is available, the District's policy is to consider restricted funds spent first. When an expenditure is incurred for purposes for which committed, assigned, or unassigned amounts could be used, the District's policy is to consider the funds to be spent in the following order: 1) committed, 2) assigned, 3) unassigned.

Notes to Financial Statements June 30, 2014

### Note 1 – Summary of Significant Accounting Policies (Continued)

**Comparative Data/Reclassifications** – Comparative data is not included in the District's financial statements.

**Use of Estimates-** The preparation of financial statements requires estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Actual results may differ from those estimates.

### Note 2 - Stewardship, Compliance and Accountability

**Budgetary Information** – Annual budgets are adopted on a basis consistent with generally accepted accounting principles and state law for the general and special revenue funds. All annual appropriations lapse at fiscal year end.

The budget document presents information by fund and function. The legal level of budgetary control adopted by the governing body (i.e., the level at which expenditures may not legally exceed appropriations) is the function level. State law requires the district to have its budget in place by July 1. Expenditures in excess of amounts budgeted is a violation of Michigan Law. State law permits districts to amend its budgets during the year. There were no significant amendments during the year.

**Excess of Expenditures Over Appropriations in Budgeted Funds** – The school district did not have significant expenditure budget variances.

### Note 3 – Deposits and Investments

As of June 30, 2014, the District had the following investments:

			Weighted Average	Standard	
		Fair	Maturity	& Poor's	Portfolio
Investment type	_	Value	(years)	Rating	%
Government Money Market funds	\$	1,084,137	0.0027	AAAm	27.87%
United States Treasury Bonds	-	2,806,163	11.6476	AAAm	72.13%
Total Fair Value	\$ _	3,890,300			100.00%
Portfolio weighted average maturity			8.4024		

**Interest rate risk.** In accordance with its investment policy, the District will minimize interest rate risk, which is the risk that the market value of securities in the portfolio will fall due to changes in market interest rates, by; structuring the investment portfolio so that securities mature to meet cash requirements for ongoing operations, thereby avoiding the need to sell securities in the open market; and, investing operating funds primarily in shorter-term securities, liquid asset funds, money market mutual funds, or similar investment pools and limiting the average maturity in accordance with the District's cash requirements.

**Credit risk.** State law limits investments in commercial paper and corporate bonds to a prime or better rating issued by nationally recognized statistical rating organizations (NRSROs).

Notes to Financial Statements June 30, 2014

### Note 3 - Deposits and Investments (Continued)

**Concentration of credit risk.** The District will minimize concentration of credit risk, which is the risk of loss attributed to the magnitude of the District's investment in a single issuer, by diversifying the investment portfolio so that the impact of potential losses from any one type of security or issuer will be minimized.

**Custodial credit risk - deposits.** In the case of deposits, this is the risk that in the event of a bank failure, the School District's deposits may not be returned to it. As of June 30, 2014, \$3,595,900 of the School District's bank balance of \$4,080,619 was exposed to custodial credit risk because it was uninsured and uncollateralized with securities held by the pledging financial institution's trust department or agent, but not in the School District's name.

**Custodial credit risk - investments.** For an investment, this is the risk that, in the event of the failure of the counterparty, the District will not be able to recover the value of its investments or collateral securities that are in the possession of an outside party.

The District will minimize custodial control credit risk, which is the risk of loss due to the failure of the security issuer or backer, by; limiting investments to the types of securities allowed by law; and prequalifying the financial institutions, broker/dealers, intermediaries and advisors with which the District will do business.

**Foreign currency risk.** The School District is not authorized to invest in investments which have this type of risk.

Reconciliation of cash and investments:

Carrying value of deposits and investments:

Deposits-including Fiduciary Funds of \$200,153	\$	3,741,600
Investments		3,890,300
Total	\$	7,631,900
The above amounts are reported in the financial statements as follows	<u> </u>	

Cash-Fiduciary Fund	\$ 200,153
Cash and investments-District Wide	7,431,747
Total	\$ 7,631,900

### Note 4 - Receivables

Receivables as of year-end for the school district's individual major funds and the non-major and fiduciary funds in the aggregate, including the applicable allowances for uncollectible accounts, are as follows:

	General Fund	Non-major and Other Funds		Total	
Receivables:					
Various	\$ 41,935	\$	50,000	\$ 91,935	
Intergovernmental	 3,110,372		54,268	3,164,640	
Net Receivables	\$ 3,152,307	\$	104,268	\$ 3,256,575	

Notes to Financial Statements June 30, 2014

# Note 4 - Receivables (Continued)

Governmental funds report deferred revenue in connection with receivables for revenue that are not considered to be available to liquidate liabilities of the current period. Governmental funds also defer revenue recognition in connection with resources that have been received but not yet earned. At the end of the current fiscal year, the various components of deferred revenue are as follows:

Payments received prior to meeting all eligibility requirements:

Unearned
\$139,286

# Note 5 - Capital Assets

Capital Asset activity of the School District's Governmental activities was as follows:

	Balance June 30, 2013		Additions		Disposals and Adjustments		Balance June 30, 2014	
Assets not being depreciated:	_		_		_	<u>-</u>	_	
Land	\$	243,585	\$	0	\$	0	\$	243,585
Work in Process	_	1,805,321	_	0	_	1,805,321	_	0
Subtotal		2,048,906		0		1,805,321		243,585
Capital assets being depreciated:								
Building and building improvements		58,796,224		2,936,269		236,142		61,496,351
Buses and other vehicles		1,470,975		212,961		51,522		1,632,414
Furniture and equipment		2,718,705		207,315		90,000		2,836,020
Subtotal		62,985,904		3,356,545		377,664		65,964,785
Accumulated depreciaton:								
Building and building improvements		12,219,290		1,460,801		204,094		13,475,997
Buses and other vehicles		935,726		87,496		51,522		971,700
Furniture and equipment		1,356,249		173,891		90,000		1,440,140
Subtotal		14,511,265		1,722,188		345,616		15,887,837
Net capital assets being depreciated	_	48,474,639	_	1,634,357		32,048		50,076,948
Net capital assets	\$	50,523,545	\$	1,634,357	\$	1,837,369	\$	50,320,533

Depreciation expense was charged to activities of the school as follows:

# **Governmental Activities**

Instruction	\$ 7,140
Support Services	245,905
Food Services	4,590
Unallocated	1,464,553
	\$ 1,722,188

Notes to Financial Statements
June 30, 2014

# Note 6 - Interfund Receivables, Payables, and Transfers

The composition of interfund balances is as follows:

	Fund Due To						
	Ge	eneral		Other			
Fund Due From	F	und	Nor	Nonmajor Funds		Total	
Other Nonmajor Funds		40,268		0			40,268
Total	\$	40,268	9	\$ 0	-	\$	40,268
Interfund Transfers:			ransfe	r Out			
		General		Food			
		Fund		Service			Total
Transfer in:							
General Fund-Administration		\$	0	29,306		\$	29,306

# Note 7 - Notes Payable

At June 30, 2014, the District had one outstanding state aid anticipation note. The note, dated August 20, 2013, matures on August 20, 2014. The note is secured by future state school aid payments.

\$ 29,306

29,306

Balance July 01, 2013		Additions		I	Payments	Balance June 30, 2014	
\$	1,300,000	\$	1,500,000	\$	1,300,000	\$	1,500,000

# Note 8 – Long-Term Debt

The School District issues bonds, notes, and other contractual commitments to provide for the acquisition and construction of major capital facilities and the acquisition of certain equipment. General obligation bonds are direct obligations and pledge the full faith and credit of the School District. Other long-term obligations include severance pay, school bond loan fund payable and two leases.

# **Belding Area Schools** Notes to Financial Statements

June 30, 2014

Note 8 – Long-Term Debt (Continued)

Long-term obligation activity can be summarized as follows:

	Beginning Balance			Additions Reductions		Ending Balance		Due Within One Year		
<b>Governmental Activities</b> Bonds	\$	51,815,000	\$	0	\$	2,045,000	\$	49,770,000	\$	2,190,000
Total bonds payable		51,815,000		0		2,045,000		49,770,000		2,190,000
School Bond Loan Fund		6,933,760		2,785,948		0		9,719,708		0
Compensated Absences		166,893		619		0		167,512		0
Total other obligation		7,100,653	_	2,786,567		0		9,887,220		0
Total	\$	58,915,653	\$	2,786,567	\$	2,045,000	\$	59,657,220	\$	2,190,000

Annual debt service requirements, to maturity for the above bond obligations are as follows:

		Governmental Activities						
		Principal	Interest			Total		
2015		\$ 2,190,000		\$ 2,927,024		\$ 5,117,024		
2016		1,995,000		2,845,396		4,840,396		
2017		1,600,000		2,754,918		4,354,918		
2018		1,620,000		2,677,738		4,297,738		
2019		1,635,000		2,597,974		4,232,974		
2020-2024		8,330,000		11,807,298		20,137,298		
2025-2029		21,400,000		6,708,700		28,108,700		
2030-2034		5,000,000		2,990,500		7,990,500		
2035-2039		5,000,000		1,333,500		6,333,500		
2040		1,000,000		66,700		1,066,700		
Total	¢	40 770 000	¢	36 700 749	¢	96 470 749		
Total	\$	49,770,000	\$	36,709,748	\$	86,479,74		

Notes to Financial Statements June 30, 2014

# General obligation bonds consist of:

\$9,370,000 bonded debt of February 19, 2008, due in annual installments of \$550,000 to \$1,090,000 through May 1, 2026, interest at 3.25% to 5.0%	\$ 7,225,000
\$3,725,000 bonded debt of March 2, 2006, due in annual installments of \$175,000 to \$295,000 through May 1, 2026; interest at 3.5% to 4.2%.	1,900,000
\$4,380,000 bonded debt of September 29, 2009, due in annual installments of \$170,000 to \$1,360,000 through May 1, 2016; interest at 1.38% to 4.29%.	1,845,000
\$15,000,000 bonded debt of May 13, 2010, due in annual installments of \$5,000,000 beginning May 1, 2025 through May 1, 2027; interest at 6.5% to 6.7%.	15,000,000
\$23,800,000 bonded debt of May 13, 2010, due in annual installments of \$700,000 to \$1,000,000 beginning May 1, 2016 through May 1, 2040; interest	00 000 000
at 4.41% to 6.67%.  Subtotal - Bonds Payable	<u>23,800,000</u> 49,770,000
Plus: Premiums on bond issuances (net)	276,161
Subtotal - Bonds Payable	\$ 50,046,161

**Michigan School Bond Loans** – The School District has borrowed on various occasions from the Michigan School Bond Loan Revolving Fund. Repayment is due when the School District has funds available as determined by the State of Michigan. Interest accrues on the unpaid balance. At June 30, 2014 the interest rate was 3.52268%. The School District borrowed \$2,515,913 in principal during the fiscal year. The balances at June 30, 2014 are as follows:

Principal balance	\$ 9,201,041
Interest balance	518,667
Total	\$ 9,719,708

Notes to Financial Statements June 30, 2014

# Note 9 – Risk Management

The School District is exposed to various risks of loss related to property loss, torts, errors and omissions, employee injuries (workers' compensation) as well as medical benefits provided to employees. The School District has purchased commercial insurance for all risks. Settled claims relating to the commercial insurance have not exceeded the amount of insurance coverage in any of the past three fiscal years.

# Note 10 - Defined Benefit Pension Plan and Post Retirement Benefits

<u>Plan Description</u> – The District participates in the statewide Michigan Public School Employees' Retirement System (System) which is a cost-sharing, multiple employer, state-wide, defined benefit public employee retirement plan governed by the State of Michigan (State) originally created under Public Act 136 of 1945, recodified and currently operating under the provisions of Public Act 300 of 1980, as amended. Section 25 of this act establishes the board's authority to promulgate or amend the provisions of the System. The System's pension plan was established by the State to provide retirement, survivor, and disability benefits to public school employees. In addition, the System's health plan provides all retirees with the option of receiving health, dental and vision coverage under the Michigan Public School Employees' Retirement Act.

The System's financial statements are included as a pension and other employee benefit trust fund in the State of Michigan Comprehensive Annual Financial Report. The MPSERS issues a publicly available financial report that includes financial statements and required supplementary information for MPSERS. That report may be obtained by writing to Michigan Public School Employees Retirement System, P.O. Box 30171, Lansing, Michigan 48909-7671 or by calling (800) 381-5111. It is also available at http://www.michigan.gov/orsschools.

The System is administered by the Office of Retirement Services within the Michigan Department of Technology, Management & Budget. The Department Director appoints the Office Director who serves as Executive Secretary to the System's Board, with whom the general oversight of the System resides. The State Treasurer serves as the investment officer and custodian for the System.

# **Benefit Provisions - Pension**

# Introduction

Benefit provisions of the defined benefit pension plan are established by State statute, which may be amended. Public Act 300 of 1980, as amended, establishes eligibility and benefit provisions for the defined benefit pension plan. Retirement benefits are determined by final average compensation and years of service. Members are eligible to receive a monthly benefit when they meet certain age and service requirements. The System also provides disability and survivor benefits.

# Pension Reform 2010

On May 19, 2010, Public Act 75 of 2010 was enacted. As a result, any member of the Michigan Public School Employees' Retirement System (MPSERS) who became a member of MPSERS after June 30, 2010 is a Pension Plus member. Pension Plus is a hybrid plan that contains a pension component with an employee contribution (graded, up to 6.4% of salary) and a flexible and transferable defined contribution tax-deferred investment account that earns an employer match of 50% (up to 1% of salary) on employee contributions. Retirement benefits for Pension Plus members are determined by final average compensation and years of service. Disability and survivor benefits are available to Pension Plus members.

Notes to Financial Statements June 30, 2014

# Note 10 - Defined Benefit Pension Plan and Post Retirement Benefits

# **Benefit Provisions – Pension (Continued)**

# Pension Reform 2012

On September 4, 2012, Public Act 300 of 2012 was enacted. The legislation grants all active members who first became a member before July 1, 2010 and who earned service credit in the 12 months ending September 3, 2012, or were on an approved professional services or military leave of absence on September 3, 2012, a voluntary election regarding their pension. Any changes to a member's pension are effective as of the member's *transition date*, which is defined as the first day of the pay period that begins on or after December 1, 2012. Under the reform, members voluntarily chose to increase, maintain, or stop their contributions to the pension fund.

Option 1 – members voluntarily elected to increase their contributions to the pension fund, and retain the 1.5% pension factor in their pension formula; basic plan and MIP members rates are 4% and 7%, respectively. The increased contribution would begin as of their transition date and continue until they terminate public school employment.

Option 2 — members voluntarily elected to increase their contribution to the pension fund as stated in Option 1 and retain the 1.5% pension factor in their pension formula. The increased contribution would begin as of their transition date and continue until they reach 30 years of service. If and when they reach 30 years of service, their contribution rates will return to the previous level in place as of the day before their transition date (0% for Basic Plan members, 3.9% for MIP-Fixed, up to 4.3% for MIP-Graded, or up to 6.4% for MIP-Plus). The pension formula for any service thereafter would include a 1.25% pension factor.

Option 3 – members voluntarily elected not to increase their contribution to the pension fund and maintain their current level of contribution to the pension fund. The pension formula for their years of service as of the day before their transition date will include a 1.5% pension factor. The pension formula for any service thereafter will include a 1.25% pension factor.

Option 4 – members voluntarily elected to no longer contribute to the pension fund and therefore are switched to the Defined Contribution plan for future service as of their transition date. These participants receive a 4% employer contribution to a tax-deferred 401(k) account and can choose to contribute up to the maximum amounts permitted by the IRS to a 457 account. They vest in employer contributions and related earnings in their 401(k) account based on the following schedule: 50% at 2 years, 75% at 3 years, and 100% at 4 years of service. They are 100% vested in any personal contributions and related earnings in their 457 account. Upon retirement, if they meet age and service requirements (including their *total* years of service), they would also receive a pension (calculated based on years of service and Final Average Compensation as of the day before their transition date and a 1.5% pension factor).

Notes to Financial Statements
June 30, 2014

# Note 10 - Defined Benefit Pension Plan and Post Retirement Benefits

# **Benefit Provisions – Pension (Continued)**

Members who did not make an election before the deadline defaulted to Option 3 as described above. Deferred or nonvested public school employees on September 3, 2012, who return to public school employment on or after September 4, 2012, will be considered as if they had elected Option 3 above. Returning members who made the retirement plan election will retain whichever option they chose.

Employees who first work on or after September 4, 2012, choose between two retirement plans: the Pension Plus hybrid plan described above and a Defined Contribution plan that provides a 50% employer match (up to 3% of salary) on employee contributions. New employees are automatically enrolled as members in the Pension Plus plan as of their date of hire. They have 75 days from the last day of their first pay period to elect out of the Pension Plus hybrid plan and become a qualified participant in the Defined Contribution plan; if no election is made they will remain in the Pension Plus hybrid plan. If they elect out of the Pension Plus hybrid plan, their participation in the Defined Contribution plan will be retroactive to their date of hire.

# **Funding Policy**

# **Member Contributions**

Mandatory member contributions were phased out between 1974 and 1977, with the plan remaining noncontributory until January 1, 1987, when the Member Investment Plan (MIP) was enacted. MIP members enrolled prior to January 1, 1990, contribute at a permanently fixed rate of 3.9% of gross wages. The MIP contribution rate was 4.0% from January 1, 1987, the effective date of the MIP, until January 1, 1990, when it was reduced to 3.9%. Members first hired between January 1, 1990 and June 30, 2008, and returning members who did not work between January 1, 1987 through December 31, 1989, contribute at the following graduated permanently fixed contribution rates: 3% of the first \$5,000; 3.6% of \$5,001 through \$15,000; 4.3% of all wages over \$15,000. Members first hired July 1, 2008, or later including Pension Plus Plan members, contribute at the following graduated permanently fixed contribution rates: 3% of the first \$5,000; 3.6% of \$5,001 through \$15,000; 6.4% of all wages over \$15,000.

Basic Plan members make no contributions. For a limited period ending December 31, 1992, an active Basic Plan Member could enroll in the MIP by paying the contributions that would have been made had enrollment occurred initially on January 1, 1987, or on the date of hire, plus interest. MIP contributions at the rate of 3.9% of gross wages begin at enrollment. Actuarial rate of interest in posted to member accounts on July 1<sup>st</sup> on all MIP monies on deposit for 12 months. If a member leaves public school service and no pension is payable, the member's accumulated contributions plus interest, if any, are refundable.

Under Public Act 300 of 2012, eligible members voluntarily chose between increasing, maintaining, or stopping their contributions to the pension fund as of the transition date. Members who elected to increase their level of contribution contribute 4% (Basic Plan) or 7% (MIP); by doing so they maintain a 1.5% pension factor in their pension formula. Members who elected to maintain their level of contribution will receive a 1.25% pension factor in their pension formula for their years of service as of their transition date. Their contribution rates are described above. Members who elected to stop their contributions became participants in the Defined Contribution plan as of their transition date.

Notes to Financial Statements June 30, 2014

# Note 10 - Defined Benefit Pension Plan and Post Retirement Benefits (Continued)

# **Employer Contributions**

Each school district or reporting entity is required to contribute the full actuarial funding contribution amount to fund pension benefits, plus an additional amount to fund retiree health care benefits amounts on a cash disbursement basis. For the period October 1 through September 30, the School District pays an amount equal to a percentage of its employees' wages to the Michigan Public School Employees Retirement System (MPSERS), which is administered by the State of Michigan. These contributions are required by law and are calculated by using the contribution rates of the employees' wages. These rates varied during the year based on plan coverage and options selected. The rates ranged from 29.35% to 31.52% of employee wages during the year. The contribution requirements of plan members and the District are established and may be amended by the MPSERS Board of Trustees. The District contributions to MPSERS were equal to the required contribution for those years.

The School District's contributions to MPSERS are as follows:

Fiscal Year Ending	Contributions
June 30,	to MPSERS
2014	\$ 2,605,888
2013	2,322,754
2012	2,319,942

In addition to the amounts paid above, the District received \$556,620 in State Aid for the sole purpose of making supplemental payments to MPSERS. The District has recorded this amount as state revenue and additional pension expenditures/expenses for the year ended June 30, 2014.

# **Benefit Provisions – Other Postemployment**

# Introduction

Benefit provisions of the postemployment healthcare plan are established by State statue, which may be amended. Public Act 300 of 1980, as amended, established eligibility and benefits provisions. Retirees have the option of health coverage, which, through 2012, is currently funded on a cash disbursement basis. Beginning fiscal 2013, it will be funded on a prefunded basis. The System has contracted to provide the comprehensive group medical, hearing, dental and vision coverage for retirees and beneficiaries. A subsidized portion of the premium is paid by the System with the balance deducted from the monthly pension of each retiree health care recipient. For members who first worked before July 1, 2008, (Basic, MIP-Fixed, and MIP-Graded plan members), the subsidy is the maximum allowed by statue. To limit future liabilities of Other Postemployment Benefits, members who first worked on or after July 1, 2008, (MIP-Plus plan members), have a graded premium subsidy based on career length where they accrue credit towards their insurance premiums in retirement, not to exceed the maximum allowable statute. Public Act 300 of 2012 sets the maximum subsidy at 80% beginning January 1, 2013; 90% for those Medicare eligible and enrolled in the insurances as of that date.

Notes to Financial Statements
June 30, 2014

# Note 10 - Defined Benefit Pension Plan and Post Retirement Benefits (Continued)

# **Benefit Provisions – Other Postemployment (Continued)**

Public Act 75 of 2010 requires each actively employed member of MPSERS after June 30, 2010 to annually contribute 3% of their compensation to offset employer contributions for health care benefits of current retirees. Dependents are eligible for health care coverage if they meet the dependency requirements set forth in Public Act 300 of 1980, as amended.

# Retiree Healthcare Reform of 2012

Public Act 300 of 2012 granted all active members of the Michigan Public School Employees Retirement System, who earned service credit in the 12 months ending September 3, 2012, or were on an approved professional services or military leave of absence on September 3, 2012, a voluntary election regarding their retirement healthcare. Any changes to a member's healthcare benefit are effective as of the member's *transition date*, which is defined as the first day of the pay period that begins on or after December 1, 2012.

Under Public Act 300 of 2012, members were given the choice between continuing the 3% contribution to retiree healthcare and keeping the premium subsidy benefit described above, or choosing not to pay the 3% contribution and instead opting out of the subsidy benefit and becoming a participant in the Personal Healthcare Fund, a portable, tax-deferred fund that can be used to pay healthcare expenses in retirement. Participants in the Personal Healthcare Fund are automatically enrolled in a 2% employee contribution into their 457 account as of their transition date, earning them a 2% employer match into a 401(k) account. Members who selected this option stop paying the 3% contribution to retiree healthcare as of the day before their transition date, and their prior contributions will be deposited into their 401(k) account no later than their first date after February 1, 2013.

Members who did not make an election before the deadline retain the subsidy benefit and continue making the 3% contribution toward retiree healthcare. Deferred or nonvested members on September 3, 2012 who are rehired on or after September 4, 2012, will contribute 3% contribution to retiree healthcare and will retain the subsidy benefit. Returning members who made the retirement healthcare election will retain whichever option they chose.

Those who elected to retain the premium subsidy continue to annually contribute 3% of compensation into the health care funding account. A member or former member age 60 or older, who made the 3% healthcare contributions but who does not meet eligibility requirements may request a refund of their contributions. Similarly, if a retiree dies before the total value of the insurance subsidy paid equals the total value of the contributions the member made, and there are no eligible dependents, the beneficiary may request a refund of unused funds. Refunds of member contributions to the healthcare funding account are issued as a supplemental benefit paid out over a 60 month period.

Retirees with at least 21 years of service, who terminate employment after October 31, 1980, with vested deferred benefits, are eligible for subsidized employer paid health benefit coverage.

A delayed subsidy applied to retirees who became a member of the retirement system before July 1, 2008 and who purchased service credit on or after July 1, 2008. Such individuals are eligible for premium service purchase, whichever comes first. They may enroll in the insurances earlier, but are responsible for the full premium until the premium subsidy begins.

Notes to Financial Statements
June 30, 2014

# Note 10 - Defined Benefit Pension Plan and Post Retirement Benefits (Continued)

# **Benefit Provisions – Other Postemployment (Continued)**

Under Public Act 300 of 2012, the State no longer offers an insurance premium subsidy in retirement for public school employees who first work on or after September 4, 2012. Instead, all new employees will be placed into the Personal Healthcare Fund where they will have support saving for retirement healthcare costs in the following ways:

- 1. They will be automatically enrolled in a 2% employee contribution into a 457 account as of their date of hire, earning them a 2% employer match into a 401(k) account.
- 2. They will receive a credit into a Health Reimbursement Account at termination if they have at least 10 years of service at termination. The credit will be \$2,000 for participants who are at least 60 years of age at termination or \$1,000 for participants who are less than 60 years of age at termination.

Participants in the Personal Healthcare Fund, who become disabled for any reason, are not eligible for any employer funded health insurance premium subsidy. If a Personal Healthcare Fund participant suffers a non-duty related death, his or her health benefit dependents are not eligible to participate in any employer funded health insurance premium subsidy. If a Personal Healthcare Fund participant suffers a duty death, the state will pay the maximum health premium allowed by statute for the surviving spouse and health benefit dependents. The spouses' insurance subsidy may continue until his or her death, the dependents' subsidy may continue until their eligibility end (through marriage, age, or other event). Upon eligibility for a duty death benefit, the 2% employer matching contributions and related earnings in the Personal Healthcare Fund 401(k) are forfeited and the state will pay for the subsidy payments. The beneficiaries receive the member's personal contributions and related earnings in the Personal Healthcare Fund 457 account.

# Other Information

On June 28, 2010, the Michigan Court of Claims issued an injunction in response to a challenge to the authority of the State to require employees who began working before July 1, 2010, to contribute 3% of reportable wages to the retiree health care trust at MPSERS. As a result, the State has adjusted the contribution rate due on employees' wages paid between November 1, 2010 and September 30, 2011 to 20.66% for members who first worked prior to July 1, 2010 and 19.16% for Pension Plus members. In March 2011, the Court of Claims granted the plaintiffs' motions for summary disposition finding that the ruling to the Michigan Court of Appeals. The Court of Appeals accepted the appeal and ordered an expedited review. The Court of Appeals also granted the State's motion for a stay of proceedings and ordered that the 3% deduction continue to be collected and placed into an escrow account until further order of the Court.

On August 16, 2012 the State of Michigan Court of Appeals affirmed the trial court's orders granting summary dispositions in favor of the plaintiffs in each of the cases before it, terminating the stay ordered by this Court on March 18, 2011. The State of Michigan has appealed the decision to the Michigan Supreme Court. The Office of Retirement Services is instructing Michigan public school employers to continue withholding the 3% contribution. Should the plaintiffs prevail, the escrowed funds will be returned to the employees.

Notes to Financial Statements
June 30, 2014

# Note 11 - Contingencies

Amounts received or receivable from grantor agencies are subject to audit and adjustment by grantor agencies. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount, if any, of expenditures which may be disallowed by the grantor cannot be determined at this time although the District believes such amounts, if any to be minimal.

# Note 12 - Subsequent Event

Subsequent to year end, the District entered into an agreement to borrow \$1,900,000 as a state aid note maturing August, 2015. The note is secured by the full faith and credit of the District as well as pledged state aid.

# Note 13 - Capital Projects

The Capital Projects Fund includes capital project activities funded with bonds issued after May 1, 1994. For this capital project, the school district has compiled with the applicable provisions of Sec. 1351a of the Revised School Code. He following is a summary of the revenue and expenditures in the Capital Projects Fund from the inception of the fund through the current fiscal year.

Revenue: \$39,890,284 Expenditures: \$39,388,066

# Note 14 - Upcoming Accounting Pronouncement

GASB Statement No. 68, Accounting and Financial Reporting for Pensions, was issued by the GASB in June 2012 and will be effective for the District's 2015 fiscal year. The Statement requires governments that participate in defined benefit pension plans to report in their statement of net position a net pension liability. The net pension liability is the difference between the total pension liability (the present value of projected benefit payments to employees based on their past service) and the assets (mostly investments reported at fair value) set aside in a trust and restricted to paying benefits to current employees, retirees, and their beneficiaries. Statement 68 requires cost-sharing employers to record a liability and expense equal to their proportionate share of the collective net position liability and expense for the cost-sharing plan. The Statement also will improve the comparability and consistency of how governments calculate the pension liabilities and expense.

# Required Supplemental Information

Belding Area Schools
Required Supplemental Information
Budgetary Comparison Schedule- General Fund
Year Ended June 30, 2014

	Budget	ed Amounts	Actual Amounts	Variance Favorable	
	Original	Final	(Budgetary Basis)	(Unfavorable)	
Revenues	<u> </u>				
Local sources	\$ 1,861,793	\$ 1,698,108	\$ 1,689,264	\$ (8,844)	
State sources	14,035,266	14,094,116	14,084,133	(9,983)	
Federal sources	1,005,637	1,058,802	936,130	(122,672)	
Other	303,364	641,944	690,685	48,741	
Total revenues	17,206,060	17,492,970	17,400,212	(92,758)	
Expenditures					
Instruction					
Basic programs	8,022,282	8,013,793	7,912,555	101,238	
Added needs	3,046,760	3,007,331	2,944,436	62,895	
Adult and continuing education	54,846	51,358	51,245	113	
Support services					
Pupil	977,917	917,497	906,842	10,655	
Instructional staff	440,664	476,198	393,659	82,539	
General administration	382,711	377,686	365,553	12,133	
School administration	1,256,054	1,247,810	1,224,359	23,451	
Business and central services	3,294,548	3,545,396	3,527,435	17,961	
Athletics	320,000	320,000	321,214	(1,214)	
Community services	101,648	42,613	24,044	18,569	
Other transactions	30,000	38,283	41,068	(2,785)	
Total expenditures	17,927,430	18,037,965	17,712,410	325,555	
Excess (deficiency) of revenues					
over expenditures	(721,370)	(544,995)	(312,198)	232,797	
Other financing sources (uses)					
Operating transfers in	35,000	30,000	29,306	(694)	
Total other financing sources (uses)	35,000	30,000	29,306	(694)	
Excess (deficiency) of revenues over					
expenditures and other sources (uses)	\$ (686,370)	\$ (514,995)	(282,892)	\$ 232,103	
Fund balances at beginning of year			2,813,205		
Fund balances at end of year			\$ 2,530,313		

# Other Supplemental Information

Other Supplemental Information Combining Balance Sheet Nonmajor Governmental Funds June 30, 2014

	ı	Special Revenue		Other Nonmajor Funds									Go	overnmental Funds
		Food Service	Re	2006 efunding Debt	200 Refun De	)8 iding	2	2009-A efunding Debt		2010-A School & Site		010-B chool & Site		Total
Assets Cash and investments Accounts Receivable Accrued interest receivable Due from other funds Due from other governments Inventory of supplies - at cost Total Assets	\$	80,466 50,000 0 0 50,722 13,159	\$	10,072 0 0 0 203 0	\$	0 0 0 0 0 0	\$	70,516 0 0 0 1,418 0	\$	3,988,080 0 50,268 0 1,845 0	\$	4,033 0 0 0 80 0	\$	4,153,167 50,000 50,268 0 54,268 13,159 4,320,862
Liabilities Accounts payable Due to other funds Salaries payable	\$	37,565 29,819 8,649	\$	0 0 0	\$	0 0 0	\$	0 0 0	\$	0 6,570 0	\$	0 3,879 0	\$	37,565 40,268 8,649
Total Liabilities		76,033		0		0		0		6,570		3,879		86,482
Fund Balance Non-spendable-Inventory Restricted		13,159 105,155		0 10,275		0 0		0 71,934		0 4,033,623		0 234		13,159 4,221,221
Total Fund Balance		118,314		10,275		0		71,934		4,033,623		234		4,234,380
Total Liabilities and Fund Balance	\$	194,347	\$	10,275	\$	0	\$	71,934	\$	4,040,193	\$	4,113	\$	4,320,862

Other Supplemental Information
Combining Statement of Revenue, Expenditures
and changes in fund balances
Non Major Governmental Funds
Year Ended June 30, 2014

Special

	Special Revenue						
	Food Service	2006 Refunding Debt	2008 Refunding Debt	2009-A Refunding Debt	2010-A School and Site	2010-B School and Site	Total Nonmajor Governmental Funds
Revenues							
Local sources							
Property taxes	\$ 0	\$ 123,334	\$ 0	863,332	\$ 1,122,335	\$ 49,333	\$ 2,158,334
Lunch sales	186,453	0	0	0	0	0	186,453
Investment earnings	417	0	0	13	916,909	476,142	1,393,481
Total Local Sources	186,870	123,334	0	863,345	2,039,244	525,475	3,738,268
Federal and state sources							
State aid-matching funds	21,587	0	0	0	0	0	21,587
Federal aid	635,893	0	0	0	0	0	635,893
Federal commodities	56,534	0	0	0	0	0	56,534
Total Federal and							
State Sources	714,014	0	0	0	0	0	714,014
Total Revenues	900,884	123,334	0	863,345	2,039,244	525,475	4,452,282
Expenditures							
Food & supplies	402,290	0	0	0	0	0	402,290
Salaries & wages	139,403	0	0	0	0	0	139,403
Fringe benefits	48,509	0	0	0	0	0	48,509
Repairs & capital outlay	5,983	0	0	0	0	0	5,983
Other	252,692	0	0	0	0	0	252,692
Debt Service							
Redemption of Serial Bonds	0	295,000	1,090,000	660,000	0	0	2,045,000
Interest	0	88,700	340,176	94,267	995,000	1,477,888	2,996,031
Other	0	225	500	150	650	650	2,175
Total Expenditures	848,877	383,925	1,430,676	754,417	995,650	1,478,538	5,892,083
Excess (deficiency) of revenues							
over expenditures	52,007	(260,591)	(1,430,676)	108,928	1,043,594	(953,063)	(1,439,801)
Other financing sources (uses)							
Proceeds from SLRF	0	261,144	0	1,325,709	0	929,060	2,515,913
Operating transfers in (out)	(29,306)	0	1,430,676	(1,430,676)	0	0	(29,306)
Total Other Financing Sources	(29,306)	261,144	1,430,676	(104,967)	0	929,060	2,486,607
Excess (deficiency) of revenues over expenditures & other							
sources (uses)	22,701	553	0	3,961	1,043,594	(24,003)	1,046,806
Fund balances at beginning of year	95,613	9,722	0	67,973	2,990,029	24,237	3,187,574
Fund balances at end of year	\$ 118,314	\$ 10,275	\$ 0	\$ 71,934	\$ 4,033,623	\$ 234	\$ 4,234,380

# **Belding Area Schools**Other Supplemental Information General Fund

# Schedule of Revenues, Expenditures and Changes in Fund Balance Budget and Actual Year Ended June 30, 2014

			2014		
					/ariance
		Dudget	A atrial		avorable
Revenues		Budget	Actual	(01	nfavorable)
Local sources	\$	1,698,108	\$ 1,689,264	\$	(8,844)
State sources	,	14,094,116	14,084,133	,	(9,983)
Federal sources		1,058,802	936,130		(122,672)
Other		641,944	690,685		48,741
Total revenues		17,492,970	17,400,212		(92,758)
Expenditures					
Instruction					
Basic programs		8,013,793	7,912,555		101,238
Added needs		3,007,331	2,944,436		62,895
Adult and continuing education		51,358	51,245		113
Support services					
Pupil		917,497	906,842		10,655
Instructional staff		476,198	393,659		82,539
General administration		377,686	365,553		12,133
School administration		1,247,810	1,224,359		23,451
Business and central services		3,545,396	3,527,435		17,961
Athletics		320,000	321,214		(1,214)
Community services Other transactions		42,613 38,283	24,044 41,068		18,569 (2,785)
Other transactions		30,203	41,000		(2,765)
Total expenditures		18,037,965	17,712,410		325,555
Excess (deficiency) of revenues					
over expenditures		(544,995)	(312,198)		232,797
Other financing sources (uses)					
Operating transfers in		30,000	29,306		(694)
Total other financing sources (uses)		30,000	29,306		(694)
Excess (deficiency) of revenues over					
expenditures and other sources (uses)	\$	(514,995)	(282,892)	\$	232,103
Fund balances at beginning of year			2,813,205		
Fund balances at end of year			\$ 2,530,313		

Other Supplemental Information
Special Revenue Funds
Statement of Revenues, Expenditures, and
Changes in Fund Balance- Budget and Actual
Year Ended June 30, 2014

	Food Service								
		Budget	-	Actual	Di	fference			
Revenues									
Local sources									
Lunch sales	\$	166,549	\$	186,453	\$	19,904			
Interest		371		417		46			
Total Local Sources		166,920		186,870		19,950			
Federal and state sources									
State aid-matching funds		25,600		21,587		(4,013)			
Federal aid		597,650		635,893		38,243			
Federal commodities		60,000		56,534		(3,466)			
Total Federal and									
State Sources		683,250		714,014		30,764			
Total Revenues		850,170		900,884		50,714			
Expenditures									
Food & supplies		392,713		402,290		(9,577)			
Salaries & wages		136,080		139,403		(3,323)			
Fringe benefits		47,355		48,509		(1,154)			
Repairs & capital outlay		5,841		5,983		(142)			
Other		246,651		252,692		(6,041)			
Total Expenditures		828,640		848,877		(20,237)			
Excess (deficiency) of revenues									
over expenditures		21,530		52,007		30,477			
Other financing sources (uses)									
Operating transfers in(out)		(25,000)		(29,306)		4,306			
Excess (deficiency) of revenues									
over expenditures & other									
sources (uses)	\$	(3,470)		22,701	\$	26,171			
Fund balances at beginning of year				95,613					
Fund balances at end of year			\$	118,314					
•			<u> </u>						

Belding Area Schools
Other Supplemental Information
Agency Funds Combining Statement of Changes in Assets and Liabilities Year Ended June 30, 2014

# **Student Activity Funds**

	-	Balance e 30, 2013	A	Additions	De	eductions	Balance June 30, 2014	
Assets Cash And Cash Equivalents	\$	218,930	\$	426,609	\$	445,386	\$	200,153
Liabilities Due To Student Groups	\$	218,930	\$	426,609	\$	445,386	\$	200,153

Other Supplemental Information Schedule of Bonded Debt 2006 Refunding Bonds June 30, 2014

Year Ended	Interest	Principal			Inte	erest			Total Debt
June 30	Rate		May 1	No	vember 1		May 1	R	equirement
0045	4.000/	•	400.000	•	00.450	•	00.450	•	050 000
2015	4.00%	\$	180,000	\$	38,450	\$	38,450	\$	256,900
2016	4.00%		170,000		34,850		34,850		239,700
2017	4.00%		170,000		31,450		31,450		232,900
2018	4.00%		165,000		28,050		28,050		221,100
2019	4.00%		165,000		24,750		24,750		214,500
2020	4.00%		150,000		21,450		21,450		192,900
2021	4.00%		150,000		18,450		18,450		186,900
2022	4.00%		150,000		15,450		15,450		180,900
2023	4.10%		150,000		12,450		12,450		174,900
2024	4.10%		150,000		9,375		9,375		168,750
2025	4.20%		150,000		6,300		6,300		162,600
2026	4.20%		150,000		3,150		3,150	-	156,300
	Total	¢	1,900,000	Ф	244 175	Ф	244,175	¢	2,388,350
	TUlai	\$	1,900,000	\$	244,175	\$	244,173	\$	2,300,330

Purpose- To refund the 1996 Bonds. The purpose of the 1996 bonds was to erect, furnish and equip a new elementary school and playgrounds; to erect, furnish and equip and addition or additions to and/or partially remodel, refurnish and re-equip the Ellis Elementary School and the High School; partially remodel for and install educational technology in school facilities; partially remodel, refurnish and re-equip the Hallpark School for an athletic facility; acquire additional land for site purposes; construct, develop and improve sites, playgrounds, outdoor physical education fields and athletic facilities and refunding all of the 1992 construction bonds.

Other Supplemental Information Schedule of Bonded Debt 2008 Refunding Bonds June 30, 2014

Year Ended	Interest	Principal		Inte	rest		_Total Debt		
June 30	Rate	 May 1	No	vember 1		May 1		Requirement	
2015	5.00%	\$ 650,000	\$	152,375	\$	152,375	\$	954,750	
2016	5.00%	640,000		141,000		141,000		922,000	
2017	5.00%	630,000		125,000		125,000		880,000	
2018	5.00%	630,000		109,250		109,250		848,500	
2019	5.00%	620,000		93,500		93,500		807,000	
2020	5.00%	615,000		81,100		81,100		777,200	
2021	5.00%	600,000		68,800		68,800		737,600	
2022	5.00%	595,000		56,800		56,800		708,600	
2023	5.00%	575,000		44,900		44,900		664,800	
2024	5.00%	570,000		33,400		33,400		636,800	
2025	5.00%	550,000		22,000		22,000		594,000	
2026	5.00%	 550,000		11,000		11,000		572,000	
	Total	\$ 7,225,000	\$	939,125	\$	939,125	\$	9,103,250	

Other Supplemental Information Schedule of Bonded Debt 2009 Refunding Bonds - Series A June 30, 2014

Year Ended	Interest	Principal Interest				Total Debt			
June 30	Rate	May 1		November 1 May 1		May 1	R	equirement	
2015	3.80%	\$	1,360,000	\$	36,243	\$	36,243	\$	1,432,486
2016	4.29%		485,000		10,404		10,404		505,808
	Total	\$	1,845,000	\$	46,647	\$	46,647	\$	1,938,294

Other Supplemental Information Schedule of Bonded Debt 2010 School Building and Site Bonds - Series A June 30, 2014

Year Ended	Interest	Principal	Interest					Total Debt
June 30	Rate	 May 1	N	ovember 1		May 1	F	Requirement
2015			\$	497,500	\$	497,500	\$	995,000
2016				497,500		497,500		995,000
2017				497,500		497,500		995,000
2018				497,500		497,500		995,000
2019				497,500		497,500		995,000
2020				497,500		497,500		995,000
2021				497,500		497,500		995,000
2022				497,500		497,500		995,000
2023				497,500		497,500		995,000
2024				497,500		497,500		995,000
2025	6.50%	\$ 5,000,000		497,500		497,500		5,995,000
2026	6.70%	5,000,000		335,000		335,000		5,670,000
2027	6.70%	5,000,000		167,500		167,500		5,335,000
	Total	\$ 15,000,000	\$	5,975,000	\$	5,975,000	\$	19,985,000

Other Supplemental Information Schedule of Bonded Debt 2010 School Building and Site Bonds - Series B June 30, 2014

Year Ended	Interest	Principal	Interest				Total Debt	
June 30	Rate	 May 1	No	vember 1		May 1	R	equirement
2245			•	700.044	•	700 044	•	4 477 000
2015			\$	738,944	\$	738,944	\$	1,477,888
2016	4.41%	\$ 700,000		738,944		738,944		2,177,888
2017	4.86%	800,000		723,509		723,509		2,247,018
2018	5.05%	825,000		704,069		704,069		2,233,138
2019	5.15%	850,000		683,237		683,237		2,216,474
2020	5.30%	875,000		661,350		661,350		2,197,700
2021	5.75%	900,000		638,162		638,162		2,176,324
2022	5.75%	925,000		612,287		612,287		2,149,574
2023	6.15%	950,000		585,694		585,694		2,121,388
2024	6.15%	975,000		556,481		556,481		2,087,962
2025	6.25%	1,000,000		526,500		526,500		2,053,000
2026	6.52%	1,000,000		495,250		495,250		1,990,500
2027	6.52%	1,000,000		462,650		462,650		1,925,300
2028	6.52%	1,000,000		430,050		430,050		1,860,100
2029	6.52%	1,000,000		397,450		397,450		1,794,900
2030	6.52%	1,000,000		364,850		364,850		1,729,700
2031	6.62%	1,000,000		332,250		332,250		1,664,500
2032	6.62%	1,000,000		299,150		299,150		1,598,300
2033	6.62%	1,000,000		266,050		266,050		1,532,100
2034	6.62%	1,000,000		232,950		232,950		1,465,900
2035	6.62%	1,000,000		199,850		199,850		1,399,700
2036	6.67%	1,000,000		166,750		166,750		1,333,500
2037	6.67%	1,000,000		133,400		133,400		1,266,800
2038	6.67%	1,000,000		100,050		100,050		1,200,100
2039	6.67%	1,000,000		66,700		66,700		1,133,400
2040	6.67%	 1,000,000		33,350		33,350		1,066,700
	Total	\$ 23,800,000	\$	11,149,927	\$	11,149,927	\$	46,099,854



# INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Board of Education Belding Area Schools Belding, Michigan

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Belding Area Schools as of and for the year ended June 30, 2014, and the related notes to the financial statements, which collectively comprise Belding Area Schools' basic financial statements, and have issued our report thereon dated October 31, 2014.

# **Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered Belding Area Schools' internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Belding Area Schools' internal control. Accordingly, we do not express an opinion on the effectiveness of Belding Area Schools' internal control Belding Area Schools

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the District's financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

# **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether Belding Area Schools' financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

# **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the District's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Biggs, Hausseman, Thompson Dickinson, P.C.

BIGGS, HAUSSERMAN, THOMPSON & DICKINSON, P.C. Saranac, MI

October 31, 2014

# REPORT ON COMPLIANCE WITH REQUIREMENTS THAT COULD HAVE A DIRECT OR MATERIAL EFFECT ON EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A-133

Board of Education Belding Area Schools Belding, Michigan

# Report on Compliance for Each Major Federal Program

We have audited Belding Area Schools compliance with the types of compliance requirements described in the *OMB Circular A-133 Compliance Supplement* that could have a direct and material effect on each of Belding Area Schools major federal programs for the year ended June 30, 2014. Belding Area Schools major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

# Management's Responsibility

Management is responsible for compliance with the requirements of laws, regulations, contracts, and grants applicable to its federal programs.

# Auditor's Responsibility

Our responsibility is to express an opinion on compliance for each of Belding Area Schools major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about Belding Area Schools compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of Belding Area Schools compliance.

# Opinion on Each Major Federal Program

In our opinion, Belding Area Schools, complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2014.

# **Report on Internal Control Over Compliance**

Management of Belding Area Schools, is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered Belding Area Schools internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with OMB Circular A-133, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of Belding Area Schools internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A material weakness in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A significant deficiency in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of OMB Circular A-133. Accordingly, this report is not suitable for any other purpose.

Biggs, Hausserman, Thompson & Dickinson, P.C. BIGGS, HAUSSERMAN, THOMPSON & DICKINSON, P.C.

Saranac, MI

October 31, 2014

# Schedule of Findings and Questioned Costs Year Ended June 30, 2014

# A. Summary of Audit Results

- 1. The auditor's report expresses an unqualified opinion on the general purpose financial statements of Belding Area Schools.
- No material weaknesses or significant deficiencies relating to the audit of the financial statements are reported in the Independent Auditor's Report on internal control over financial reporting and on compliance and other matters based on an audit of financial statements performed in accordance with <u>Government Auditing Standards</u>.
- 3. No instances of noncompliance material to the financial statements of Belding Area Schools, which would be required to be reported in accordance with *Government Auditing Standards*, were disclosed during the audit.
- 4. No material weaknesses or significant deficiencies relating to the audit of the major federal award programs is reported in the Independent Auditor's Report on compliance with requirements applicable to each major program and internal control over compliance in accordance with OMB Circular A-133.
- 5. The auditor's report on compliance for the major federal award programs for Belding Area Schools expresses an unqualified opinion on all major programs.
- 6. Audit findings that are required to be reported in accordance with OMB Circular A-133 are reported in Part C of this Schedule. There are no findings for the year ended June 30, 2014.
- 7. The programs tested as a major programs include: CFDA #84.010 and #84.011. Total expenditures were \$762,576.
- 8. The threshold for distinguishing Types A and B programs was \$300,000.
- 9. Belding Area Schools was determined to be a low-risk auditee.

B.	FindingsFinancial Statement Audit
D.	<u>-indingsrinancial Statement Addit</u>

None

C. Findings and Questioned Costs - Major Federal Award Programs Audit

None

Schedule of Expenditures of Federal Awards Year Ended June 30, 2014

Federal Grantor Pass-Through Grantor Program Title Grant Number	Federal CFDA Number	Gra	proved nt Award mount	(De	crued or eferred) venue at v 1, 2013	` Pri	mo Only) ior Year enditures		ent-Year enditures	F R	rent-Year Federal evenue eceived	(D Rev	crued or eferred) venue at e 30, 2014	Adjustr	nents
U.S. Department of Agriculture Child Nutrition Cluster Passed through the Michigan Department of Education National School Lunch/Breakfast/Summer Program															
Summer	10.559	\$	4.400	•	0	•	0	•	4.400	•	0	•	4.400	\$	0
Project number 140900 Project number 141900		Ф	1,199 0	\$	0	\$	0	\$	1,199 0	\$	0	\$	1,199 0	Ф	0 0
Project number 131900			2,336		233		233		2,103		2,336		0		0
Project number 130900			25,715		2,513		2,513		23,202		25,715		0		0
Total Summer		-	29,250	-	2,746		2,746		26,504		28,051		1,199	-	0
Lunch-Cash	10.555														
Project number 131960	10.555		406,528		0		353,054		53,474		53,474		0		0
Project number 141960			374,275		0		000,004		374,274		345,000		29,274		0
Total Lunch-Cash			780,803		0		353,054		427,748		398,474		29,274		0
Lunch-commodities			,				,		, -		,		,		
Entitlement			56,534		0		0		56,534		56,534		0		0
Bonus			0		0		0		0		0		0		0
Total Commodities			56,534		0		0		56,534		56,534		0		0
Total lunch			837,337		0		353,054		484,282		455,008		29,274		0
Breakfast	10.553														
Project number 131970			181,811		0		158,684		23,127		23,127		0		0
Project number 141970			157,165		0		0		157,165		141,695		15,470		0
Total Breakfast			338,976		0		158,684		180,292		164,822		15,470		0
<b>Total Child Nutrition Cluster</b>			1,205,563		2,746		514,484		691,078		647,881		45,943		0
Child Care Food Program	10.558														
Project number 141920			1,349		0		0		1,349		1,229		120		0
Project number 132010			0		0		0		0		0		0		0
Project number 122010			0		0		0		0		0		0		0
Total Child Care Food			1,349		0		0		1,349		1,229		120		0
Total U.S. Department of Agriculture			1,206,912		2,746		514,484		692,427		649,110		46,063		0_
U.S. Department of Education Passed through Michigan Department of Education Title I, Part A Cluster Title I	84.010 <b>*</b>														
Project number 131530-1213			594,128		257,335		547,774		0		257,335		0		0
Project number 141530-1314			493,861		0		0		441,186	-	320,832		120,354		0
Total Title 1, Part A Cluster			1,087,989		257,335		547,774		441,186		578,167		120,354		0

Schedule of Expenditures of Federal Awards Year Ended June 30, 2014

Federal Grantor Pass-Through Grantor Program Title Grant Number	Federal CFDA Number	Approved Grant Award Amount	Accrued or (Deferred) Revenue at July 1, 2013	(Memo Only) Prior Year Expenditures	Current-Year Expenditures	Current-Year Federal Revenue Received	Accrued or (Deferred) Revenue at June 30, 2014	Adjustments
Title 1 - Migrant	84.011 *							
Project number 131830-1213		138,187	29,080	29,080	104,289	133,369	0	0
Project number 141830-1314		132,814	0	0	13,384	0	13,384	0
Project number 131890-1213		285,796	95,002	197,022	0	95,002	0	0
Project number 141890-1314		220,143	0	0	203,717	165,902	37,815	0
Total Title 1 - Migrant		776,940	124,082	226,102	321,390	394,273	51,199	0
Title III LEP	84.365							
Project number 140580-1314		46,982	0	0	37,898	32,586	5,312	0
Project number 130580-1213		68,160	22,974	62,894	0	22,974	0	0
Total Tiltle III LEP		115,142	22,974	62,894	37,898	55,560	5,312	0
Title IIA - Improving Teacher Quality	84.367							
Project number 130520-1213		129,154	18,302	119,170	0	18,302	0	0
Project number 140520-1314		123,629	0	0	99,656	83,984	15,672	0
Total Title IIA		252,783	18,302	119,170	99,656	102,286	15,672	0
Adult Education-State Administerer	84.002							
Project number 131130-131913		40,000	40,000	40,000	0	40,000	0	0
Project number 141130-141913		36,000	0	0	36,000	35,645	355	0
Total Adult Education		76,000	40,000	40,000	36,000	75,645	355	0
Total U.S. Department of Education		2,308,854	462,693	995,940	936,130	1,205,931	192,892	0
Total federal financial assistance		\$ 3,515,766	\$ 465,439	\$ 1,510,424	\$ 1,628,557	\$ 1,855,041	\$ 238,955	\$ 0

<sup>\* =</sup> Major program

# Notes to Schedule of Expenditures of Federal Awards Year Ended June 30, 2014

- NOTE A: \*Designates a major program.
- NOTE B: Basis of Presentation The accompanying schedule of expenditures of federal awards (the "Schedule") includes the grant activity of Belding Area Schools under programs of the federal government for the year ended June 30, 2014. The information in this schedule is presented in accordance with the requirements of the Office of Management and Budget (OMB) Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations. Because the schedule presents only a selected portion of the operations of Belding Area Schools, it is not intended to and does not present financial position or changes in net position of Belding Area Schools.
- NOTE C: Summary of Significant Accounting Policies Expenditures reported on the schedule are reported on the modified accrual basis of accounting. Such expenditures are recognized following the cost principles contained in OMB Circular A-87, Cost Principles for States, Local and Indian Tribal Governments, wherein certain types of expenditures are not allowable or are limited as to reimbursement. Negative amounts (if any) shown on the schedule represent adjustments or credits made in the normal course of business to amounts reported as expenditures in prior years. Pass-through entity identifying numbers are presented where available.
- NOTE D: The Title 1 and Title 1-Migrant (CFDA #84.010 and 84.011) were audited as the major programs, representing 47% of expenditures. The District did qualify for low risk auditee status.
- NOTE E: The threshold for distinguishing Type A and Type B programs was \$300,000.
- NOTE F: Management has utilized the Grant Auditors' Report in preparing the Schedule of Expenditures of Federal Awards.
- NOTE G: Federal expenditures are reported as revenue in the following funds in the financial.

General fund	\$	936,130
Other nonmajor governmental fund		692,427
Total per financial statements	\$1	1,628,557

Belding Area Schools Schedule of Prior Audit Findings June 30, 2014

Prior Audit Findings

None

To the Board of Education Belding Area Schools Lake Odessa, Michigan

We have audited the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Belding Area Schools for the year ended June 30, 2014, and have issued our report thereon dated October 31, 2014. Professional standards require that we provide you with the following information related to our audit.

<u>Our Responsibilities under U.S. Generally Accepted Auditing Standards and Government Auditing Standards</u>
As stated in our engagement letter dated June 5, 2014, our responsibility, as described by professional standards, is to express opinions about whether the financial statements prepared by management with your oversight are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles. Our audit of the financial statements does not relieve you or management of your responsibilities.

As part of our audit, we considered the internal control of Belding Area Schools. Such considerations were solely for the purpose of determining our audit procedures and not to provide any assurance concerning such internal control.

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we performed test of Belding Area Schools' compliance with certain provisions of laws, regulations, contracts, and grants. However, the objective of our tests was not to provide an opinion on compliance with such provisions.

# Planned Scope and Timing of the Audit

We performed the audit according to the planned scope and timing previously communicated to you in our discussions about planning matters on June 23, 2014.

# Significant Audit Findings

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by Belding Area Schools are described in Note 1 to the financial statements. No new accounting policies were adopted and the application of existing policies was not changed during 2014. We noted no transactions entered into by the governmental unit during the year for which there is a lack of authoritative guidance or consensus. There are no significant transactions that have been recognized in the financial statements in a different period than when the transaction occurred.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected.

The most sensitive estimates affecting the financial statements were: management's estimated lives of capital assets and their estimate of the liability of the payout of employee compensated absences. We evaluated the key factors and assumptions used to develop the estimated life span of capital assets and the estimated value of compensated absences in determining that they are reasonable in relation to the financial statements taken as a whole.

The disclosures in the financial statements are neutral, consistent, and clear.

# Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

# Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are trivial, and communicate them to the appropriate level of management. Management has corrected all such misstatements.

# Disagreements with Management

For purposes of this letter, professional standards define a disagreement with management as a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

# Management Representations

We have requested certain representations from management that are included in the management representation letter dated October 31, 2014.

# Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the governmental unit's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

# Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the governmental unit's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

This information is intended solely for the use of the Board of Education and management of Belding Area Schools and is not intended to be and should not be used by anyone other than these specified parties.

Very truly yours,

Biggs, Hausserman, Thompson & Dickinson, P.C.

Biggo, Haussuman, Thompson Dickinson, P.C.

Saranac, MI

October 31, 2014